



# Application for Contractor Registration

**PART 1. Type of Certificate:** Check one ☒

\* Residential **or** \* Commercial

**PART 2. Applicant Information:** Complete in full.

	Name	Address	Phone
Applicant Please Print			
Company Please Print			

**PART 3. Qualifications: (Only one of the following A, B or C required)**

**A. Proof of Licensure:** Attach copy. (If licensed in a state that issues licenses by examination and is current)

**B. Proof of Passing Grade:** \_\_\_\_\_  
Name of examination for residential and/or commercial builders

**C. Education:** \_\_\_\_\_ **Attach copy of diploma.**  
Name of school

**D. Proof of Experience:** \_\_\_\_\_  
Years of experience

Certification by a residential builder or commercial contractor registered in this County – document must be notarized.

**PART 4. Responsibilities: (All of the below required)**

**A. Proof of Worker's Compensation Insurance:** Attach copy with expiration date.

**B. Original Surety Bond:** \$15,000 Residential \$20,000 Commercial

**B. Proof of Worker's Continuing Education:** Upon renewal, proof of at least 18 hours of continuing education.

**PART 5. Applicant Signature:**

*I certify that all statements herein are true and correct to the best of my knowledge. I further understand that false or incorrect information provided by me may result in the cancellation of any registration issued pursuant to this application as well as the filing of appropriate civil and criminal proceedings.*

\_\_\_\_\_  
Signature of Applicant Title Date

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Signature

My Commission Expires \_\_\_\_\_

.....**FOR OFFICE USE ONLY**.....

Certificate approved by: \_\_\_\_\_  
Columbia County Building Official Date

Public Works Committee \_\_\_\_\_  
Chairperson signature Date

Certificate # _____	<u>December 31, 20</u> Certificate Expiration Date
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